

Board of Directors Meeting Minutes
March 26, 2017

ATTENDEES: Leo Cardillo, Vice President
Ann Atcheson, Treasurer
Donna Hickling, Secretary
Kevin O'Brien, Board Member
Lucy McCoy, Newsletter Chair
Howard Stevens, Education Chair
Marty Bley, Board Member
Joe Hertz, Web Coordinator
John Wertman, Youth Advisor
David Loken, Annual Meeting Food Coordinator
George Parkins, Candidate Board Member

Unable to attend: Ron Kral, Francesca Mazarella, Susan Miskura

CALL TO ORDER: The Vice President called the March 2017 meeting of the Board of Directors to order at 11:05 a.m. on March 26, 2017 at the Beth El Temple in Alexandria, Virginia.

Secretary's Report

The minutes from the January meeting were reviewed and approved unanimously.

Treasurer's Report

The Board reviewed and unanimously approved the March financial statements from the Treasurer, which detailed profit and loss since the beginning of the calendar year, set forth budgeted to actual expenditures, and compared the balance sheet for assets and liabilities with that of the prior year.

The Sectional 60/40 accounting has not been completed for 2015 and 2016. Ann has increased the 2017 budget to include this and the annual meeting mailer. Margot will develop a draft of the 60/40 accounting for review.

Changes to the Constitution Regarding Annual Meeting Notice Requirements

David drafted the annual meeting notice including the amendment to the Constitution. The draft was approved unanimously by the Board with editorial changes, including adding a subject line and Ron's signature.

Annual Meeting

The Board agreed that the food for the Annual Meeting would be provided by Picante, a Mexican restaurant. Ron will provide the strawberries; Lucy will provide the three cakes; and Leo will have the trophies inscribed with the winners' names.

Playing Space at Beth El on Sectional Thursdays

NVBA needs additional space at Beth El on Thursdays when NVBA or Beth El is hosting a Sectional tournament. Leo will discuss with Moshe Teichman, the NVBA's Beth El contact.

NVBA NLM Sectional

Kevin has volunteered to run an NVBA Non-Life Master (NLM) Sectional. It will take place only if we can find a weekend date when space at Knights of Columbus and the District 6 schedule both permit it. It will include events on Thursday morning, Friday morning and evening, and Saturday morning at the Knights of Columbus, and Thursday evening at both WBL and NVBA Unit Games. Kevin will coordinate with Lucy to integrate its schedule into the District 6 schedule.

Sectional Time Changes

Ron will host a meeting at his house on April 1, 2017 at 10:30 to discuss Sectional schedule changes and any other Sectional issues. Nine people are planning to attend.

Nominee for Secretary

JohnWertman volunteered to run for the NVBA Secretary position.

Guaranteed Partner Program

The Board continued to discuss compensation for Guaranteed Partners (GP). It voted unanimously that GP free plays can be used at any NVBA event, including Sectionals, with the user paying any difference in price. Leo and Margo will develop a format for the free plays.

February Sectional Review

There were 466 tables at the February Sectional compared with 470 in 2016.

Review of the Newcomer Game

The Newcomer Game is working well under Kevin's tutelage. The weekly table count is stable at around six tables; 23 "newcomers" have joined ACBL since July. Two pairs have graduated to the 199er game, i.e., have earned more than the maximum 20 masterpoints allowed to play in the Newcomer Game and two more have moved to the 199er game because they want a more complete evening of bridge. Currently, NVBA has more players in its 0-20 game than WBL.

New Business

The Board discussed compensation for the Unit Game Chief Director. The Board unanimously agreed to increase the weekly board duplication fee from \$20 to \$36 and the monthly administrative fee from \$20 to \$40.

The Board agreed to David's request that he send out the weekly NVBA email on Tuesday instead of Monday.

NEXT MEETING AND ADJOURNMENT: The next NVBA Board meeting will be held at 9:00 am on April 30, 2017 at the Elks Club in Fairfax VA. The meeting adjourned at 12:30 pm.

Action Items

Item No.	Date	Item	Assignee	Status
16-1	6/7/2015	Post 199er lecture materials on the Web site	Ron	Kevin sent the materials to Ron, who will place them on the web site in April
16-2	6/9/2015	Print, read, and edit first 10 pages of NVBA Policies and Procedures	All	On hold
16-7	9/13/2015	Solicit NVBA volunteers and contact other organizations to identify potential caddies.	Jim, Leo	Jim will approach Sectional caddies; Leo will talk to Moshe Teichman, our Beth El contact, about potential caddies
16-10	9/13/2015	Identify a new caddy master	TBD	Need to find caddies first
16-11	9/13/2015	Review Board Member position descriptions	Ron	Review and revise the descriptions. When their revisions are complete, they will provide their results to Howard and Kevin for review and revision. Also, we should consult the WBL Policies and Procedures as a potential model.
16-18	10/4/2015	Draft standard contract for directors that hold their own Sectional games	Margot, Kevin	Open; Will be completed after NABC. Kevin will work with Bernie to put together a contract for Norma's Thursday game; Margot will review the existing spreadsheet contract with Kevin and Ann before the March Board meeting
16-49	2/28/2016	Develop formal report for 199er survey	Kevin	Open
16-99	12/18/2016	Send information about Newcomer Game to all NVBA members with	Kevin	

		less than 20 masterpoints via Pianola		
16-100	12/18/2016	Consolidate information gathered for Dedicated Bridge Center	Francesca	Francesca drafted a report which has been reviewed and returned to her with suggested changes.
17-3	1/22/2017	Determine whether ACBL permits the addition of a third stratum to the A/X game	Jim	Open, although has been approved for Regionals
17-4	1/22/2017	Notify Candy Kushner and Livingston Johnson that Lenore Ward will reschedule five of her Friday afternoon games to Tuesday afternoon in 2017	Ron	
17-5	1/22/2017	Determine feasibility of awarding ACBL scrip to GPs	Ron	Complete; ACBL script is not available in units less than \$20.
17-6	1/22/2017	Investigate feasibility of Unit Game subscription plan	Leo	
17-8	2/12/2017	Complete 60/40 accounting	Margot	
17-9	2/12/2017	Post NVBA financials to website	Ron	
17-10	2/12/2017	Review the NVBA constitution for any other required amendments	Ron, Leo	
17-11	2/12/2017	Ask Gene Schuyler if he would like to hold his Friday Sectional games at the Elks Club	Jim	
17-12	2/12/2017	Ascertain whether the Elks Club is available for Friday morning Sectional games	Margot	Complete. The Elks Club is available.
17-13	2/12/2017	Draft agenda for 4/1 meeting on Sectional schedule and other Sectional issues	Margot	
17-14	2/12/2017	Draft letter to membership announcing annual meeting and proposing change to the constitution	David	Complete
17-15	3/26/2017	Provide strawberries for Annual Meeting		Ron
17-16	3/26/2017	Provide cakes for Annual Meeting		Lucy
17-17	3/26/2017	Provide trophies for Annual Meeting		Leo
17-18	3/26/2017	Develop format for GP Es	Leo, Margot	

Respectfully Submitted,
Donna Hickling, Secretary