

Board of Directors Meeting Minutes
February 12, 2017

ATTENDEES: Ron Kral, President
Leo Cardillo, Vice President
Ann Atcheson, Treasurer
Donna Hickling, Secretary
Francesca Mazarella, Board Member
Susan Miskura, Board Member
Kevin O'Brien, Board Member
Lucy McCoy, Newsletter Chair
Howard Stevens, Education Chair
Jim Gerding, Unit Game Director
Marty Bley, Board Member

Unable to attend: David Lindley

CALL TO ORDER: The President called the February 2017 meeting of the Board of Directors to order at 11:05 a.m. on February 12, 2017 at the Beth El Temple in Alexandria, Virginia.

Secretary's Report

The minutes from the January meeting were reviewed and approved unanimously with editorial changes.

Treasurer's Report

The Board reviewed and unanimously approved the February financial statements from Ann, which detailed profit and loss since the beginning of the calendar year, set forth budgeted to actual expenditures, and compared the balance sheet for assets and liabilities with that of the prior year.

The Sectional 60/40 accounting has not been completed for 2015 and 2016. Ann will increase the 2017 budget to take this into account. Margot took the action item to complete the accounting by the March Board Meeting.

Ron will post the NVBA finances on the website.

Sectional Time Changes

The Board revisited the decision to change the times for the Friday Sectional games. With Margot's input, the Board concluded that the decision was more complicated than it initially appeared and requires input from the Sectional Tournament Director and the Director-in-Charge. Ron will host a meeting at his house on April 1, 2017 at 10:30 to discuss schedule changes and any other Sectional issues.

Sympathy Chair

The Board voted unanimously that the six free plays awarded annually to the NVBA Sympathy Chair are valid for both club games and Sectionals.

Changes to the Constitution Regarding Annual Meeting Notice Requirements

The NVBA constitution states that all members must be notified of the annual meeting by mail at least 20 days in advance. A petition proposing an amendment and a vote at the annual meeting are required to amend the constitution. David drafted the amendment which was approved unanimously by the Board with editorial changes.

Ron and Leo will review the constitution to identify any additional required amendments.

Donna agreed to draft a letter to the membership announcing the annual meeting and providing the text of the proposed amendment.

NEXT MEETING AND ADJOURNMENT: The next NVBA Board meeting will be held at 11:00 am on March 26, 2017 at the Beth El Temple in Alexandria, VA. The meeting adjourned at 12:30 pm.

Action Items

Item No.	Date	Item	Assignee	Status
16-1	6/7/2015	Post 199er lecture materials on the Web site	Ron	Kevin sent the materials to Ron, who will place them on the web site in April
16-2	6/9/2015	Print, read, and edit first 10 pages of NVBA Policies and Procedures	All	On hold
16-7	9/13/2015	Solicit NVBA volunteers and contact other organizations to identify potential caddies.	Jim, Leo	Jim will approach Sectional caddies; Leo will talk to Moshe (last name ?), our Beth El contact, about potential caddies
16-10	9/13/2015	Identify a new caddy master	TBD	Need to find caddies first
16-11	9/13/2015	Review Board Member position descriptions	Ron	Review and revise the descriptions. When their revisions are complete, they will provide their results to Howard and Kevin for review and revision. Also, we should consult the WBL Policies and Procedures as a potential model.

16-18	10/4/2015	Draft standard contract for directors that hold their own Sectional games	Margot, Kevin	Open; Will be completed after NABC. Kevin will work with Bernie to put together a contract for Norma's Thursday game; Margot will review the existing spreadsheet contract with Kevin and Ann before the March Board meeting
16-49	2/28/2016	Develop formal report for 199er survey	Kevin	Open
16-76	8/14/2016	Implement the new system for the NVBA phone	Ron	Complete
16-96	12/18/2016	Email Margot about web site inaccuracies pertaining to the Winter Sectional	Kevin	Complete
16-97	12/18/2016	Send copy of 2017 budget to Leo	Ann	Complete
16-98	12/18/2016	Create NVBA email to be distributed automatically the day after Christmas	David	Complete
16-99	12/18/2016	Send information about Newcomer Game to all NVBA members with less than 20 master points via Pianola	Kevin	
16-100	12/18/2016	Consolidate information gathered for Dedicated Bridge Center	Francesca	Open
16-101	12/18/2016	Develop suggested wording for email to go out to advertisers who might advertise on the NVBA web site		Closed
17-1	1/22/2017	Send detail on table count for Sectional tournaments by event to the Board	Ann	Complete
17-2	1/22/2017	Provide information on net profit for the last five years using Quicken and continue to provide this information each year	Ann	Complete
17-3	1/22/2017	Determine whether ACBL permits the addition of a third stratum to the A/X game	Jim	Open, although has been approved for Regionals
17-4	1/22/2017	Notify Candy Kushner and Livingston Johnson that Lenore Ward will reschedule five of her Friday afternoon games to	Ron	

		Tuesday afternoon in 2017		
17-5	1/22/2017	Determine feasibility of awarding ACBL scrip to GPs	Ron	
17-6	1/22/2017	Investigate feasibility of Unit Game subscription plan	Leo	
17-7	1/22/2017	Request GP volunteers in the weekly email	David	Complete
17-8	2/12/2017	Complete 60/40 accounting	Margot	
17-9	2/12/2017	Post NVBA financials to website	Ron	
17-10	2/12/2017	Review the NVBA constitution for any other required amendments	Ron, Leo	
17-11	2/12/2017	Ask Gene Schuyler if he would like to hold his Friday Sectional games at the Elks Club	Jim	
17-12	2/12/2017	Ascertain whether the Elks Club is available for Friday morning Sectional games	Margot	
17-13	2/12/2017	Draft agenda for 4/1 meeting on Sectional schedule and other Sectional issues	Margot	
17-14	2/12/2017	Draft letter to membership announcing annual meeting and proposing change to the constitution	Donna	

Respectfully Submitted,

Donna Hickling, Secretary