

Board of Directors Meeting Minutes
December 18, 2016

ATTENDEES: Ron Kral, Vice President
Ann Atcheson, Treasurer
Donna Hickling, Secretary
Jim Gerding, Board Member
Francesca Mazarella, Board Member
Susan Miskura, Board Member
Kevin O'Brien, Board Member
David Lindley, Board Member
Lucy McCoy, Newsletter Chair
Howard Stevens, Education Chair

Unable to attend: Leo Cardillo

CALL TO ORDER: The President called the December 2016 meeting of the Board of Directors to order at 11: 05 a.m. on December 18, 2016 at the Beth El Temple in Alexandria, VA.

Secretary's Report

The minutes from the November meeting were reviewed and approved unanimously. The Board also reviewed and updated the action items from previous meetings.

Treasurer's Report

The Board reviewed the financial statements from Ann, which detailed profit and loss since the beginning of the calendar year, set forth budgeted to actual expenditures, and compared the balance sheet for assets and liabilities with that of the prior year. The Unit is continuing to do better than budgeted with an estimated profit of just under \$2,000.

For STaC games, \$4 per table goes to ACBL with \$3 going to District 6.

The Board will review the budget for discussion at next month's meeting. Ann will email a copy to Leo.

Increased Unit Championship Fees

ACBL increased Unit Championship Game costs by \$600 per year beginning in April 2016.

New NVBA Laptop

Ron has acquired a new laptop to support the Unit Game.

Limited Games

David sent an email to all players with 750 and fewer masterpoints publicizing limited games.

Unit Game Director Transition

Jim Gerding and Livingston Johnson are working together to transfer direction of the Unit Game from Livingston to Jim.

Club Publicity Email

No feedback was received from the club publicity email.

Sectional Time Changes

Changes to the Friday Sectional times were voted and approved by the Board during the November meeting.

Extra Dollar Charge for Sectional FUND Games

The Board agreed to continue to charge an extra dollar for Sectional FUND games. With the extra charge, master point awards are upgraded to Regional level. The money helps District 6 fund the NAP and GNT.

Newcomer Game

The Newcomer game has averaged five tables per week. Kevin will use Pianola to email information about the newcomer game to all NVBA members with fewer than 20 master points.

New Business

The information on the web site contains some inaccuracies pertaining to the Winter Sectional. Kevin will email Margot to let her know.

David will be away for a week over Christmas. He will prepare an email that will be sent out automatically the day after Christmas.

Howard raised the issue of whether or not to add a third stratum to the A/X game to increase attendance. Although more people might be willing to play if there is a lower stratum, it would weaken the field. The Board decided to let Jim make this decision in his new role as Unit Game Director.

Several current players in the 199er game who are approaching 199 master points would like the point limit to be extended. Based on prior experience, Ron stated that would kill the game. The NVBA 199er game is currently very successful.

NEXT MEETING AND ADJOURNMENT: The next NVBA Board meeting will be held at 11:00 am on January 22, 2017 at the Beth El Temple in Alexandria, VA. The meeting adjourned at 12:20 pm.

Action Items

Item No.	Date	Item	Assignee	Status
1	6/7/2015	Post 199er lecture materials on the Web site	Ron	Kevin sent the materials to Ron, who will place them on the web site in

				April
2	6/9/2015	Print, read, and edit first 10 pages of NVBA Policies and Procedures	All	On hold
7	9/13/2015	Solicit NVBA volunteers and contact other organizations to identify potential caddies.	Joe, Ron	Ongoing. Joe will request Yuen deAnda's help after the Longest Day has been completed. Ron will ask for volunteers after his 199er lecture and at the annual meeting.
10	9/13/2015	Identify a new caddy master	TBD	Open; See item 7
11	9/13/2015	Review Board Member position descriptions	Ron	Review and revise the descriptions. When their revisions are complete, they will provide their results to Howard and Kevin for review and revision.
18	10/4/2015	Draft standard contract for directors that hold their own Sectional games	Margot, Kevin	Open; Will be completed after NABC. Kevin will work with Bernie to put together a contract for Norma's Thursday game
49	2/28/2016	Develop formal report for 199er survey	Kevin	Open
70	7/17/2016	Cancel NVBA phone. Phone needs to be located and alternative system put in place.	Ann	Complete
74	7/17/2016	Investigate Yuen deAnda's proposal to support the Key Center school	Jim	Complete
75	8/14/2016	Ask for extra tables for the Unit Game	Leo	Complete
76	8/14/2016	Implement the new system for the NVBA phone	Ron	Ron to write procedure to transfer responsibility for the NVBA phone from one person to another
77	8/14/2016	Discuss status of Newcomer game at Sectionals with Margot Hennings and new Director-in-Charge	Ron	Complete; newcomer game will be part of the Thursday Sectional Unit Game
78	8/14/2016	Remind hospitality committee to stay within budget	Francesca	Complete

79	8/14/2016	Develop list of items to be rotated into weekly emails	Francesca, David	Close
80	8/14/2016	Develop "ride request" form and begin ride coordination	Adam	Complete
81	8/14/2016	Begin to publicize Halloween game	David	Complete
82	8/14/2016	Continue to identify and approach potential donors for the Dedicated Bridge Center	Francesca	Complete
83	8/14/2016	Contact leader of bridge meet-up to ask him to encourage meet-up members to join the newcomer game (or any other section of the Unit Game)	Donna	Complete
84	8/14/2016	Donate an easel to display the A/X players movement through the ACBL ranks	Ron	Complete
85	8/14/2016	Purchase a white board and dry erase marker to display the A/X players movement through the ACBL ranks	Francesca	Complete
86	8/14/2016	Remind Ron to add the discussion of reviving "Dollar Days" to the October or November Board Meeting Agenda	Susan	Complete
87	9/18/2016	Ensure that ACBL list of Board members is up-to-date	Donna	Complete
88	9/18/2016	Find a replacement for the Unit Game director		Complete
89	9/18/2016	Locate all four sets of Bridge-in-School boards		Complete; They are held by Livingston, Suzanne Abrams, Yuen deAnda, and Jerry Nolte.
90	9/18/2016	Evaluate buying a computer that supports DROPBOX and also works with ACBLScore		Complete with the new NVBA computer
91	9/18/2016	Change name of February NVBA Sectional		Complete the name has been changed to the Winter Sectional.
92	9/18/2016	Solicit nominations for Dave Murray and Ron and Mary Ann Kral awards	Susan, Francesca	Complete
93	10/16/2016	Identify organizations to receive charitable donations from NVBA		Complete; Homes for our Troops was selected

		local charity game and ACBL funds provided to District 6		for the ACBL funds and the Key Center Pet Therapy Program was the beneficiary of the NVBA local charity game.
94	11/13/2016	Determine Key Center 501 (3) c status	Jim	Complete
95	11/13/2016	Develop business plan for Dedicated Bridge Center		Closed; superceded by Action Item to consolidate information into a brief
96	12/18/2016	Email Margot about web site inaccuracies pertaining to the Winter Sectional	Kevin	
97	12/18/2016	Send copy of 2017 budget to Leo	Ann	
98	12/18/2016	Create NVBA email to be distributed automatically the day after Christmas	David	
99	12/18/2016	Send information about Newcomer Game to all NVBA members via Pianola	Kevin	
100	12/18/2016	Consolidate information gathered for Dedicated Bridge Center	Francesca	
101	12/18/2016	Develop suggested wording for email to go out to advertisers who might advertise on the NVBA web site		

Respectfully Submitted,

Donna Hickling, Secretary