

Board of Directors Meeting Minutes  
March 20, 2016

ATTENDEES: Leo Cardillo, Vice President  
Donna Hickling, Secretary  
Kevin O'Brien, Board Member  
Francesca Mazarella, Board Member  
Susan Miskura, Board Member  
Joe Hertz, Board Member  
Howard Stevens, Education Chair  
Lucy McCoy, Newsletter Chair  
David Lindley, Email Manager  
Adam Gann, Junior Advisor

Unable to attend: Ron Kral, Ann Atcheson, Jim Gerding

CALL TO ORDER: The Vice President called the March meeting of the Board of Directors to order at 11:04 a.m. on March 20, 2016 at the Beth El Hebrew Congregation in Alexandria, Virginia.

**Secretary's Report**

The Board reviewed the minutes from the February Board of Directors meeting and approved them unanimously. The Board also reviewed the status of all action items. The results of this review are reflected in the Action Item table at the end of these minutes.

**Treasurer's Report**

In the absence of the final accounting from the February Sectional, review of the Treasurer's report was postponed until the April meeting.

**Other Items of Business**

1. Free Play Policy

Discussion of the free play policy was postponed until the April meeting. The Board needs to consider the following issues:

- Free play expiration
- Free play transferability
- Free play value, i.e., does the free play have a face value or is it equal to the current price of the Unit Game

While talking about this agenda item, the Board agreed unanimously to charge an extra dollar at the May Sectional on Saturday and Sunday (with the exception of players with 0-5 points who will continue to play for free).

While discussing the action item related to free plays, the Board agreed unanimously to award free plays only to the winners of the Unit game "sections", e.g., A/X, B/C, and 199ers as relevant, as opposed to the current practice of award free plays to both the N-S and E-W winning pairs.

It was also proposed that the 199er players would not receive free plays when they move up a level, but would continue to receive congratulatory certificates.

## 2. LM/NLM Unit Game

The LM/NLM Unit Game will be held on June 2, 2016. Approximately, 80% of the participants usually sign up in advance using the sign-up slips or via the email. The other 20% sign up at the game. There is always a shortage of Life Masters for this game.

## 3. New 199er Trophy

A new trophy, roughly equivalent to the Dave Murray Award, is proposed for the 199er game. Francesca will write a description of the award. The Board may want to name the trophy after someone who has contributed significantly to the NVBA. Francesca will solicit names of potential awardees from the 199er game directors.

## 4. 199er Survey Report

Discussion of the 199er Survey Report was delayed until the April meeting to give Board Members a chance to review the report.

## 5. 199er Flyer

The Board needed to decide whether the 199er flyer should be used to publicize the entire Unit Game or just the 199er game, and secondarily, whether it will be distributed only at NVBA games or also at WBL games. The Board decided to target the 199er game. Susan will develop the penultimate version of the flyer for Board review. Once the flyer is complete, Ron will print it and Board members will distribute it after club managers have been alerted.

## 6. May Sectional Staffing

There will be some changes in Sectional staffing in May. ACBL will be involved in the accounting and determining the Director-In-Charge. They will bring in staff as necessary.

The Board voted to add \$1 to the Sectional entry fee beginning in September. Francesca made the motion with Susan seconding. The motion was approved unanimously with the exception of Kevin's abstention.

## **New Business**

Leo would like to see the Board's meetings scheduled for a year in advance. He would also like any materials to be included in a pre-meeting package distributed at least four days before the meeting rather than handed out at the meeting.

Leo and Ron need to discuss relations between the NVBA and WBL.

**NEXT MEETING AND ADJOURNMENT:** The next NVBA Board meeting will be held at 11:00 am on April 17, 2016 at the Beth El Hebrew Congregation in Alexandria, Virginia. The meeting date was subsequently changed to April 24, 2016. The meeting adjourned at 12:46 p.m.

Action Items

Item No.	Date	Item	Assignee	Status
1	6/7/2015	Post 199er lecture materials on the Web site	Kevin	Kevin sent the materials to Ron, who will place them on the web site in April
2	6/9/2015	Print, read, and edit first 10 pages of NVBA Policies and Procedures	All	On hold
7	9/13/2015	Solicit NVBA volunteers and contact other organizations to identify potential caddies.	Joe	Ongoing. The Board agreed unanimously that Yuen deAnda is an excellent candidate to help with the caddy issue. Joe will request her help.
9	9/13/2015	Check with high school clubs to identify new caddies	Ron	Complete. After investigation, the Thomas Jefferson High School bridge club was determined not to be a good source for caddies.
10	9/13/2015	Identify a new caddy master	Leo	Open; See item 7
11	9/13/2015	Review Board Member position descriptions	Howard, Kevin	Ron, Susan, and Lucy went through the descriptions. They will provide their results to Howard and Kevin for review and revision of the descriptions.
18	10/4/2015	Draft standard contract for directors that hold their own Sectional games	Margot	Open
21	11/8/2015	Develop proposal to reduce Unit Game free plays to 10% of receipts	Leo	Complete. After review, Leo determined that addressing budget issues by reducing the number of free plays is not feasible, although some reductions can be made.
27	12/20/2015	Solicit letters of intent from Club owners	Leo, Francesca	On hold pending completion of dedicated bridge center negotiations
30	12/20/2015	Identify hard data required to	Ron, Susan	Open. Susan has

		make recommendations to increase Unit Game attendance		identified some populations of interest and sources of information.
36	1/31/2016	Track and aggregate table count data	Leo	Open
38	1/31/2016	Determine amount of rent club managers are paying	Leo	Complete. Approximately \$9-\$10 per table
41	2/28/2016	Identify candidates for five open Board positions	Jim, Donna	Candidates have been identified for four of the five positions
42	2/28/2016	Produce Ace of Clubs certificates	Ron	
43	2/28/2016	Order Mini-McKenney medals	Donna	Complete
44	2/28/2016	Write out Ace of Clubs and Mini-McKenney free plays	Donna	
45	2/28/2016	Determine Man of the Year, Woman of the Year, Rookie of the Year, and the Rush Buckley award	Open	
46	2/28/2016	Give Ron information on Rookie of the year calculation; criteria are in the P&P, but some information is required from ACBL.	Lucy	Complete
47	2/28/2016	Add Man of the Year, Woman of the Year, Rookie of the Year, and Rush Buckley recipient to their respective trophies	Open	
48	2/28/2016	Analyze free form responses from 199er survey	Susan	Complete
49	2/28/2016	Develop formal report for 199er survey	Kevin	
50	2/28/2016	Develop flyer for advertising Unit Game at NVBA club games	Joe	
51	2/28/2016	Send link to NVBA Sectional results on WBL website to Ron	Susan	Complete
52	3/20/2016	Write up description of 199er award	Francesca	
53	3/20/2016	Elicit feedback on 199er award awardee from 199er directors	Francesca	
54	3/20/2016	Develop penultimate version of 199er flyer	Susan	
55	3/20/2016	Discuss NVBA/WBL relations	Ron, Leo	

Respectfully Submitted,

Donna Hickling, Secretary