

Northern Virginia Bridge Association  
Board of Director Meeting Minutes  
March 11, 2013

ATTENDEES: Mike Cappelletti, President  
Ron Kral, Vice-President  
Alan Dockterman, Secretary  
Lynda Flanger, Treasurer  
Amanda Carter, Board Member  
Sheryl McEwan, Board Member  
Leo Cardillo, Board Member  
Betty Bursey, Board Member  
Lynne Beresford, Board Member  
Livingston Johnson, Unit Game Director  
Lucy McCoy, Newsletter Editor  
Ann Atcheson, NVBA Member

CALL TO ORDER: The President called the March Meeting of the Board of Directors to order at 7:15 p.m. on Monday March 11, 2013 at the home of Sheryl McEwan in Reston, Va.

**Secretary's Report**

The Board reviewed the minutes from the February Board of Directors' meeting, which with minor edits were approved unanimously upon the motion of Lynda, seconded by Ron.

**Treasurer's Report**

The Treasurer provided the current profit and loss statement and balance sheet. For January and February, the net ordinary income was \$3275.71, although the Unit Game showed a loss of \$1920.82, reflecting a drop off in attendance from the prior year and prepayment of \$1300 for March rent.

In response to Ron's observation that the statement did not include a line item for marketing expense, the Board asked the Treasurer to add it as a category. The Treasurer agreed to provide the Board a written comparison between the profit and loss accounts for 2011 and 2012 and a copy of the proposed budget previously prepared. She reported that funds had been moved from the share accounts to the money market accounts. The Board decided that the Wells Fargo account should be closed.

The Treasurer reported to the Board that IRS had rescinded its prior assessment for taxes and penalty fees for the 2010 and 2011 fiscal years. On March 4, 2013, a letter was sent

to her reflecting this decision. With regard to the audit, the Treasurer stated that the auditor, Rod Severson, will have all the records necessary for completion of the 2010-2012 fiscal years by next week. The Treasurer agreed to notify the President when he anticipates submission of the audits.

### **Bridge in Schools Program**

Sheryl reported that the various programs were progressing well. Two of the students from Crossfield secured master points in Maryland games and others played at the Bridge Club of Northern Virginia. Sheryl noted that the programs at Louise Archer and Sunrise had celebrated their first anniversary.

She stated that Yuen deAnda planned to bring seven students to the May Sectional. She requested payment for their lunches. This triggered discussion of whether the Board should have a policy of payment for the reasonable cost of lunches of students in its Bridge-in Schools program at tournaments. The Board unanimously passed the motion of Sheryl, seconded by Lynne, to enact such a policy.

The motion of Ron, seconded by Sheryl, to reimburse Suzanne Abrams \$64.00 for ACBL membership fees for Thomas Jefferson students passed unanimously. Sheryl agreed to Ron's request that Sheryl furnish an update for the website on the program.

### **Unit Game Report**

Leo reported that that Unit Game had been holding steady with at least twenty-five tables, including eight-ten 199er tables per session. He said Howard Stephens, one of the Deputy Directors, suggested that the Unit promote one 199er game a month as a special event with half price entries. The proposal was adopted by the Board unanimously upon the motion of Ron, seconded by Lynne.

There had been no significant change in the Western Game status, according to Lynda. The sanctions for the Sunday afternoon game at Beth El had been transferred to Jim Dick, and for the Monday evening game at Montebello to Kevin O'Brien.

Leo reported that \$1500 was owed for three months rent to Beth El by one of the clubs but the amount may have been reduced through negotiation. The Board authorized the President to confirm the sum owed from Beth El and then insist on payment by the club. If unsuccessful, the Board would take appropriate action.

One of the players had objected to the A/X section playing 27 boards, while the B/C section was playing 24 boards. The Unit Game Director agreed to schedule 27 boards for each section, recognizing that some of the boards in the B/C section would not be played when delays occurred.

The Board discussed the software options for preparation of financial records. The matter was tabled to the next meeting in order for Ann and Ron to obtain more

information about the costs and advantages of either *Quickbooks* online at \$40 a month vs. *Quickbooks* at a \$200 flat fee.

Sheryl presented the following slate for the election and reelection of position of officers and new members of the Board of Directors at the upcoming annual meeting:

President-	Ron Kral	2015
Vice-President-	Leo Cardillo	2014
Treasurer-	Ann Atcheson	2014
Secretary-	Alan Dockterman	2015
Board Members:		
	Lynne Beresford	2015
	Lynda Flanger	2014
	Sheryl McEwan	2014
	Kenneth Davis	2015
	Jim Gerding	2015

### **Other Items of Business**

1. There was considerable discussion of the fees paid to ACBL from NAP and GNT receipts and the division of the receipts between NVBA and WBL arising from the Thursday night games during the Sectionals.
2. Amanda, as The Reston Regional Tournament Chair, and Sheryl had looked into the possibility of holding a TAP (Teacher's Accreditation Program) course at the Reston Regional. After reviewing the estimated cost figures, the Board agreed to offer a course if a sufficient number of students signed up. The plan would be to subsidize the tuition fees for students who would commit to volunteer one hour in the Bridge-In-School program. The Board unanimously passed Lynda's motion, seconded by Leo, to authorize Sheryl to proceed with the scheduling of a TAP course with the condition that should there not be a sufficient number of participants signed up prior to the date when commitment of substantial funds by NVBA would occur, it would be cancelled.
3. The President proposed that the Board explore the scheduling of an intercollegiate trophy two-session event on Saturday during the Reston Regional. Sheryl will contact potential coordinators.
4. Lucy, as the chair of The Policies and Procedures Manual Revision Committee, reported that it had prepared a draft revision, which had been distributed to the Board and interested parties. It was now in the process of reviewing and incorporating the comments received and expects to have a final draft for approval by the Board at the next meeting. The Board discussed one of the modifications and decided unanimously to provide a

subsidy for junior players at tournaments of one-half of the entry fees, rounded down to the nearest dollar.

5. The Board expressed concern about the storage of NVBA personal property. The president appointed a committee consisting of Leo, Lynne, and Alan to look into the issue and report back to the Board at the next meeting.

6. The Board unanimously passed the motion of Sheryl, seconded by Lynne, to provide \$175.00 for support of the joint bridge program with WBL at St. Elizabeth's Hospital for 2013.

7. The Board unanimously passed the motion of Mike, seconded by Sheryl, to reimburse Margot \$68.15 for the destruction of her personal property at a recent sectional.

NEXT MEETING AND ADJOURNMENT:

The next board meeting was scheduled for 7:00 P.M. on April 9, 2013 at Ron Kral's house in Reston, Va. NVBA members are invited to attend. There being no further business before the board, the meeting adjourned at 9:32 p.m.

Respectfully Submitted,

Alan Dockterman, Secretary

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