

Northern Virginia Bridge Association
Minutes of the Board of Directors
June 10, 2008

The June 2008 NVBA Board meeting was held on Tuesday, June 10, at the International Country Club. Those attending were: President Leo Cardillo, Vice President Alan Breed, Treasurer Dale Dallaire, Secretary Marge Gazzola, Board members Ron Kral, Bruce Houston, Herb Fallin, Jennifer Nisenoff and Jim Dick , Chief Unit Game Director Marshall Kuschner, Newsletter Liaison Lucy McCoy and Eric Poskanzer. President Cardillo called the meeting to order at 7:17 p.m.

Membership Secretary Report

Eric Poskanzer presented the results of his documentation of the NVBA Membership Secretary process to the Board and raised several questions that the Board discussed. Among these were the definition of the Man and Woman of the year, and the Rookie of the Year, which MPs count toward these awards, use of the ACBL.org membership file, reasons for maintaining a unit membership database, how to maintain data accuracy, and privacy/legal issues concerning publishing membership data. The Board also discussed whether we should include inactive members and how to use the database to move to a paperless environment. Eric reported that he has met with Norma and Matt, the current Membership Secretaries, and reviewed their processes and responsibilities, and will transfer the final database after they have completed the June ACBL report. He also plans to streamline the database front-end processing and production of new member/transfer-in letters. Eric gave Board members a report describing his work to date and his future plans. Ron has written software to process results files from Unit and Sectional games to calculate all MPs, thus eliminating the current manual calculation.

Old Business

Minutes: Dale made a motion to accept the April 2008 minutes as amended to show corrected financial software pricing, Bruce seconded and the motion carried.

Treasurer's Report

Financial Reports: Dale presented the following financial reports to the Board:

Functional Expense Report for May 2008
Balance Sheet Previous Year Comparison as of May 31, 2008
Profit & Loss Previous Year Comparison May 2007 through May 2008
Rolling Profit & Loss Prev Year Comparison June 2007 through May 2008

Rolling Profit & Loss Prev Year Comparison May 2007 through April 2008

Financial Issues, Budget and Audit: The P&L for May 2008 shows a \$2,200 loss, caused by Annual Meeting expenses and the loss of income from the LM/NML game. The \$33k maintained in our “Nationals” account will go back to the NABC account in the fall. Dale reported that the NVBA budget for next year may project a surplus because attendance has increased and we have no more major expenses. Duplicating for games and Sectionals is expensive, however. We will schedule an audit for the past year, but probably not until September.

Financial Software: The unit must purchase a new version of our financial software, Intuit’s Quickbooks, because our current version, purchased in 2004, is out of date. The Board discussed options to buy either a new, “Premier” copy of QuickBooks at a onetime cost of about \$380 or the online auto-updated version for about \$25/month. Some considerations are that the online QuickBooks doesn’t produce the 990 tax form, although Dale said she is willing to do it by hand, and the Premier version would have to be replaced in about four years. Jim will look into whether he can get a better price for the software. The Board also discussed whether we need two copies of our financial database. We will also purchase a \$69 copy of ACCESS for Eric’s membership work.

Cancellation of Unit Game: On June 5 we were unable to hold our Unit Game because of a power outage at Beth El. The Board discussed whether we should pay directors and caddies for this game. Bruce made a motion that we pay them half of their regular salary, Marge seconded the motion and it passed with 2 Board members abstaining.

President’s Report

Youth Bridge: Leo reported that we were able to purchase 16 ACBL memberships for students at Garfield Elementary School and Thomas Jefferson High School(TJ) with the \$100 donation from Judy Smith’s closed duplicate game. Marvin Raines and Marty Bley are starting a bridge club for students at Marty’s elementary school in PG County.

St Elizabeth’s Donation Request: The volunteer group who run the bridge game at St Elizabeth’s Hospital in DC have asked for \$250 donations from WBL and NVBA to pay a director once a month. WBL has donated \$250. Dale checked with the ACBL who said we may use our local charity money for this effort. Ron made a motion that we donate the \$118 available in charity funds and add \$132 from NVBA funds, Alan seconded the motion and it passed. Dale will give Marge a check for \$250 and Marge will send it to the St Elizabeth’s club treasurer.

Partnership Website: Leo will contact the WBL to see if they are interested in continuing the NVBA-WBL Partnership Website at a cost of \$200 per year.

WBL Youth Tournament: WBL recently ran a 10-table youth tournament. Nadine Wood asked Bridge at Schools for funds to send the tournament winners to Atlanta for the Youth NABC this summer. The winners were from TJ.

Board Meetings: The Board discussed when and where we should meet in the future. Jim said that he might be able to obtain use of the conference room at his office in Springfield. We will continue to try and hold meetings on the second Monday of the month, but may have to meet sometimes on Tuesdays. A Saturday morning meeting option was also discussed.

Other Business: The Board agreed to postpone discussions about a free LM/NML game and use of the multi convention to a later date.

Round Robin: Mike Zane has started plans for an NVBA Round Robin, and needs a Board member to review his report. Jim volunteered to do this.

NABC Funding: Former Board Vice President Margot Hennings is the Chairman for the 2009 Nationals to be held in Washington DC. Dale and Leo reported on progress in funding. The NABC fund games in May produced over \$2500 and more may be coming in. Playing cards and T-shirts are for sale and there may be some corporate sponsors. Another possibility is local fund-raising such as auctioning pros. About 14,000 tables are expected. Margot has asked the WBL and the NVBA to donate up to \$2000 each, payable in August 2009, when coupons worth \$10 for entry fees and parking would be redeemed. Other units in the District are being asked to contribute what they can, with \$500 from each the goal. The Board discussed this requested donation and decided to hold off on a vote until the budget is complete.(Note: a later review of past NVBA Board meeting minutes showed that the Board voted to donate \$2000 to NABC in February 2008 in the form of chits to be handed out at the four upcoming Sectionals. The chits could be redeemed for parking or game entry fees at the NABC).

Regional Co-Chair Report

Regional co-chair Dale Dallaire reported that there have been signup sheets posted at club games to recruit volunteers to help at the Regional. Tomorrow she and co-chair Carole Grob will meet with catering at the Hyatt to go over the site. Ann Lindley is in charge of hospitality at the Regional.

Technology Report

Ron reported that he will install the XP operating system he bought for our new PC, and expects this will make the printer and ACBLScore run more easily.

Unit Game Chief Director's Report

Marshall reported that clubs have put out advertising material at the Unit Game, also that the Unit Game cancelled last week was an NAP qualifier.

Secretary's Report

Marge said that she will need free plays to send NVBA members when they attain Diamond Life Master and higher status. Carolyn Gibson recently became a Diamond Life Master and two other NVBA members will attain this status soon. Former Board Vice President Margot Hennings was in charge of free plays, and we need someone to take over this job. Jennifer volunteered to take control of the free play function.

The regular meeting was adjourned at 9:30 and was followed by an executive session.

Respectfully submitted,

Marjorie Gazzola, Secretary